

JOHNSON CREEK SCHOOL DISTRICT  
**Policy Committee Meeting Minutes**  
**Monday, January 24, 2018**  
**District Board Room**  
**5:30 p.m.**

Committee Chair Carol O'Neil called the meeting to order.

Committee Members Present: June Kolaske, Jennifer Malueg (arrived 6:05 p.m.), Carol O'Neil, and Superintendent Michael Garvey

Dr. Garvey verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Kolaske/O'Neil to adopt the agenda as posted adding an agenda item to consider clerical changes (updating address and phone numbers) to policies 511.2 and 511.3 and adding an agenda item to discuss future agenda items. Motion Carried.

After the Administration received a complaint from a parent and a request to add "a No Nits policy" to Policy 453.6, the Committee Reviewed Policy 453.6 (Head Lice) as well as documents from other Districts. The Committee recommended no changes to the District's policy.

The Committee reviewed other policies.

Motion by Kolaske/Malueg to:

- Make the clerical changes (update address and phone numbers) to policies 511.2 and 511.3.
- Refer Policy 343.43 Course Options to the administrative team to recommend a replacement polic(ies) to reflect changes in state statute.
- Assign the review of Policy 450.1 to Food Service Director Cassidy Lemminger, who will lead the review, assemble the review Committee and set a deadline of July 1, 2018 for recommended revisions.
- Address ACT 130 (Aiding and Abetting Sex offenders) by placing the following language in the employee handbooks in sections I. 3.11 and I. 3.12:

The District is prohibited from assisting a school employee, contractor, or agent to obtain a new job in a school or with a local agency if the District knows or has a reasonable suspicion to believe that the school employee, contractor, or agent committed a sex offense (as defined by state law) and the victim was a minor or a pupil.

The prohibition against providing such assistance in obtaining a new job does not apply if any of the following apply:

1. The assistance is the transmittal of administrative and personnel files.
2. The information the school board, private school, or charter school knows, or that is the basis of reasonable suspicion, has been properly reported to law enforcement and law enforcement has closed any resulting case of investigation without a conviction.

Motion Carried.

The Committee discussed future Policy Committee agenda items.

### Future Policy Considerations

#### 345.6 Graduation requirements

Review policy for possible revisions needed to comply with changes caused by Act 94 (Financial Literacy requirements).

#### 363 Use of Computer Technology and resources

Set a March 20th deadline for the tech committee and administrators to make final recommendation to the Committee.

#### 443 Student Use of Computer Networks and District Technology Resources

Set a March 20th deadline for the tech committee and administrators to make final recommendation to the Committee.

#### 462 Wisconsin Technical Excellence Higher Education Scholarship

Review policy for possible revisions needed to comply with Act 91. Act 91 does not change the selection criteria.

#### 522.1 Drug Free Workplace

Review policy for possible revisions.

#### 723 School Safety Plans

Review policy for possible revisions.

#### 741 Maintenance and Control of District Owned Materials

Review policy for possible revisions.

Consider the creation of policies addressing the following:

Credit Card Use

Employee Use of Networking Sites

Access Control to Computer Networks

Dr. Garvey will send out an e-mail to schedule the March meeting.

Motion by O'Neil/Kolaske to adjourn. Motion Carried.

Respectfully Submitted,

Michael P. Garvey, Ph.D.  
Superintendent